

## Manual Change of Administrative Contact Email Address

<b>1 Registrant Account Information</b>	Registrant Account Type: <input type="checkbox"/> Non-Individual (business) (check one only) <input type="checkbox"/> Individual
Registrant Name *	<input style="width: 95%;" type="text"/>
CanReg.com Customer ID *	<input style="width: 95%;" type="text"/>
Current Administrative Contact email (if known) *	<input style="width: 95%;" type="text"/>
Is the current Administrative Contact email address still working?	<input type="checkbox"/> YES <input type="checkbox"/> NO
New Administrative Contact email *	<input style="width: 95%;" type="text"/>
Reason for Change *	<input style="width: 95%;" type="text"/>

<b>2 Authorization</b>		
I, _____ of _____ hereby:		
(full name)	(address, city, province)	
a) Certify that I am making this request in full compliance with Canreg.com's Domain Registration Agreement, and with Network Solutions' and CIRA's Policies, Rules and Procedures b) Certify that all the information set out in this request is true, accurate and complete c) Direct and authorize CanReg.com to make the requested changes as set out above		
<b>For Individual Registrants Accounts:</b>	<b>For Non-Individual Registrant Accounts:</b>	
d) Certify that I am the Registrant listed above	d) Certify that I am authorized by the Registrant to submit this request	
	e) Certify that the accompanying registrant documentation is authentic	
Signature _____	Phone _____	Date _____
<b>* Sections 3 and 4 must be completed or this form will be rejected.</b>		

<b>3 Witness - Authorization</b>		
I, _____ of _____ certify that:		
(full name)	(address, city, province)	
a) I know the Registrant / Authorized Representative well enough to be confident that the statements made above by the Registrant / Authorized Representative are true, accurate and complete b) the information set out in this request is true, accurate and complete		
Signature _____	Phone _____	Date _____

<b>4 Please fax /mail including the following documentation.</b>	
<b>For Individual Registrants Accounts:</b> a) Registrants government issued identification (ie: drivers license / passport / citizen card ...)	<b>For Non-Individual Registrant Accounts:</b> a) Authorized Representatives government issued identification (ie: drivers license / passport / citizen card ...) b) Government issued documentation for the Registrant Organization (ie: business license / incorporation certificate / operation permit ...)
<b>FAX: 1-877-731-7375</b>	<b>CanReg.com Suite 270 - 4611 Viking Way, Richmond, BC, Canada V6V 2K9</b>